



Found Disc Box Management Policy

The orange Found Disc Boxes (FDB) at Pittsburgh Flying Disc courses (Schenley, Knob Hill, Moraine Lakeview, Deer Lakes, Monroeville, Linbrook, SRU, North Boundary, Denny) are provided as a community service.

1. Only a PFD Course Promoter (CP) or designated volunteer will have responsibility for managing the FDB. A log shall be kept tracking the discs from the FDB. The account will be made public by a QR code attached to the box that leads to a posting at, for example, Trello (<https://trello.com/b/f21137L2/knob-hill-disc-returns>), Western Pennsylvania Disc Golf Lost and Found Facebook page, or some other channel.
2. The box will be emptied about every two weeks, more often in peak playing season and less often in winter months.
3. At least one contact (text or email) to the information on the disc will be made to alert the owner of their found disc.
4. The CP will arrange a pickup of the disc by its owner. The pickup could be a meeting at the course; a hidden location at the course with details where to find it (usually a picture); at a PFD league, tournament, event; at the location of a PFD retail/vendor partner; or (if CP is willing) by mail.

If the disc is to be mailed, the owner can be asked to make a donation for the cost of the mailing, including packaging and postage.

5. Unmarked discs or discs that remain unclaimed will be kept for one month. After one month, the discs will be disbursed by one of the following methods:
 - A. Donated to a local school or organization for use by new players;
 - B. Resold by CPs at their local course, the proceeds of which must be documented and used specifically to purchase/fund course maintenance equipment or material (eg tools, gas, string, stone, mortar);
 - C. Consigned to a retailer with whom PFD has an executed Vendor Agreement.